

City of Gaithersburg
AGENDA FOR A REGULAR CITY COUNCIL MEETING
MONDAY, DECEMBER 17, 2012, 7:30 P.M.
[Meeting Package](#) (PDF format)

City Hall Council Chambers
31 South Summit Avenue
Gaithersburg, Maryland 20877

[From Staff / Outside Correspondence](#) (PDF format)

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. APPROVAL OF MINUTES

Regular Meeting of the Mayor and City Council Held November 19 , 2012
[Background Materials](#) (PDF format)

V. ELECTION OF VICE PRESIDENT OF THE COUNCIL

[Background Materials](#) (PDF format)

VI. CONSENT ITEM

(resolutions for approval by the City Council that do not need discussion)

Resolution of the Mayor and City Council Amending the FY 13 Adopted Fee Schedule for the City of Gaithersburg
[Background Materials](#) (PDF format)

VII. PRESENTATIONS

Presentation from the 2012 Kentlands/Lakelands 5k Race Committee
[Background Materials](#) (PDF format)

VIII. PUBLIC COMMENTS

(public is invited to speak on any subject that is not a public hearing topic on tonight's agenda – each speaker three minutes)

IX. FROM THE MAYOR AND CITY COUNCIL

[Background Materials](#) (PDF format)

X. FROM THE CITY MANAGER

XI. ECONOMIC DEVELOPMENT UPDATE

XII. ORDINANCES, RESOLUTIONS, AND REGULATIONS

(ordinances, resolutions, and regulations to be introduced or adopted following appropriate procedures required by the City Code, or resolutions that may require discussion by the Mayor and Council prior to approval)

- A. Resolution of the Mayor and City Council Authorizing the City Manager to Negotiate and Execute a Contract with Sage Policy Group to Provide Consulting and Facilitation Services for the City of Gaithersburg
[Background Materials](#) (PDF format)
- B. An Ordinance to Amend Chapter 17 of the City Code Entitled "Personnel" by Adding Section 17-2.1, Entitled "Reporting of Improper or Illegal Acts" (*ready for final action*)

[Background Materials](#) (PDF format)

- C. Resolution of the Mayor and City Council Approving the Personnel Rules & Regulations of the City of Gaithersburg as Amended

[Background Materials](#) (PDF format)

- D. Resolution of the Mayor and City Council Establishing a City Policy Relative to the Reporting of Improper or Illegal Acts of the Mayor, City Council, Commissions, Boards and Committees

[Background Materials](#) (PDF format)

XIII. POLICY DISCUSSION

(discussion by the Mayor and Council about previous public hearing topics and other policy matters)

- A. Applications for Historic Designation to the Circa 1900 Tschiffely-Kent Farm:: Hist-0769-2012 and Hist-0774-2012 (*continued from the 11/5/12 meeting, ready for final action*)

[Background Materials](#) (PDF format)

- B. Ordinance to Amend Chapter 24 of the City Code, Entitled, "Zoning," Article XII, Entitled, "Preservation of Historic Resources," §25-225, Entitled, "Historic District Commission," so as to Conform to Maryland House Bill 858 Regarding the Number of Historic District Commission Full Members and Alternate Members (ready for final action)

[Background Materials](#) (PDF format)

XIV. FROM THE CITY ATTORNEY AND OTHER STAFF

XV. ADJOURNMENT

EXECUTIVE SESSION ANNOUNCEMENT

Notice to the general public is hereby given that the Mayor and City Council of Gaithersburg plans to conduct a closed executive session immediately following its regularly scheduled meeting on Monday, December 17, 2012, at City Hall. The meeting is proposed to be closed pursuant to the State Government Article of the Annotated Code of Maryland, Section 10-508(a)(3) to consider the acquisition of real property for a public purpose and matters directly related thereto; and Section 10-508(a)(8) consult with staff, consultants, or other individuals about pending or potential litigation. The topics to be discussed are the Kentlands Firehouse located at 321 Firehouse Lane and a residential property. The closed executive session will be conducted pursuant to a motion properly adopted during the session of the Mayor and City Council on Monday, December 17, 2012.

WORK SESSION ANNOUNCEMENT

Notice to the general public is hereby given that the Mayor and City Council of the City of Gaithersburg will NOT conduct work sessions on Monday, December 24 and 31, 2012, due to the holidays. All City facilities will be closed on Tuesday, December 25th.

MEETING ANNOUNCEMENT

The next regular meeting of the Mayor and City Council will be held Monday, January 7, 2013, 7:30 p.m. in the City Hall Council Chambers, 31 South Summit Avenue.

This agenda is subject to change. Mayor and City Council Meetings are broadcast Live on Comcast Channel 13, RCN Channel 13 and Verizon FiOS Channel 25 within the City of Gaithersburg limits.

Replays of the meeting air daily at 7 a.m. and 7 p.m. Live and archived meetings can be viewed on the internet at www.gaithersburgmd.gov/tv.

Meetings are also broadcast live county wide on Comcast Channel 190.

TO CONFIRM ACCESSIBILITY ACCOMMODATIONS,
PLEASE CONTACT DORIS STOKES AT
CITY HALL, **301-258-6310**

Hand held signs brought into the Council Chambers may not be displayed in a manner which disrupts the meeting, blocks the view of spectators or cameras and poses a safety concern [e.g., signs mounted on stakes]. Your cooperation is appreciated.

This electronic version of materials related to applications before the City of Gaithersburg Mayor and City Council is provided as a courtesy to interested parties. This is not the official record of matters before the Mayor and City Council and the City of Gaithersburg cannot guarantee the accuracy of electronic transmissions. Click here to view the [City of Gaithersburg Website Disclosure Statement](#). Materials provided electronically are provided as submitted by applicants; the City of Gaithersburg is not responsible for materials submitted by applicants. All materials included in this transmission are subject to change. The official record of any matter before the Mayor and City Council is available for inspection by the public during regular business hours at City Hall, 31 South Summit Avenue, Gaithersburg, Maryland 20877.

[Guidelines for PowerPoint Presentations at Mayor and Council Meetings](#)

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